InstantWeb Migration Manual

nunames

Welcome to InstantWeb

In this manual, we'll discuss how to migrate your old site from Blogga to InstantWeb.
This manual presumes a number of things:

- You have a blog-like site you wish to migrate
- You want a solution that allows you to manage your posts easily and maybe expanded extra options with ease.

If you are interested in a webshop solution, or a WordPress website, feel free to check out our other guides on this subject.

To migrate your posts, you need to copy and paste them one by one.
To get used to our InstantWeb editor, we offer a free Web 5 plan for the first three months.

You can always check the FAQ at www.directregister.com/support for more issues concerning InstantWeb.

This manual discusses the following subjects:

Introduction to InstantWeb and requirements

InstantWeb is a self made CMS (content management system) that you can use for a simple but professional website. We started with InstantWeb in 2013 and is already going strong.
A few sellingpoints for InstantWeb:

- Easy to use drag-and-drop system
- Multiple professional designs to use
- Possibility to use payment options for a webshop
- Multi page layout
- Social media integration

To edit the InstantWeb website is easy. Just log in to the Customer Area and go to 'Website'. Start editing by clicking on 'Edit'.
Before you start
Make sure you back-up your old site. To do this, move to your site, and press CTRL+S to save the page. After you've saved all the pages of your site, check they're working by opening them on your computer. As long as they display the information, they are saved.
Before starting, verify all your old information is present.
Link your domain to your plan, and wait for 8 hours for the DNS to refresh. You are now ready to start installing. The steps are mentioned further on in this guide.

Back to top

How to start your InstantWeb and link your domain to it

Start or edit InstantWeb

Follow these steps to begin making or start editing your InstantWeb website:

- Log in to your Customer Area
- Go to 'Website'
- Click on 'Edit website'

When done editing your InstantWeb,
please make sure to publish the site with the 'Publish' button.

Link domain to InstantWeb

To link your domain to your InstantWeb site, follow these steps:

- Log in to your Customer Area
- Go to 'Website'
- Click on 'Please link a domain to publish'
- Click on the desired domain
- A couple of options appear, choose 'Link to hosting'
- Choose the right hosting plan, 'Web 5' for example
- Select 'Save', the domain is now linked to the hosting plan

Back to top

How to start your InstantWeb and link your domain to it

Make a new post

Follow these steps to make a new post:
- Make sure you have the correct page in front of you
- Drag the 'Text button' to your page at the right position
- Drop the 'Text button'
- Enter the title for your post
- Fill in the text for your post
- Click on the checkmark to confirm the text

Migrate a post

Follow the steps below when you migrate a post from your previous Blogga website to the InstantWeb. This has to be done, post by post.
- Make sure you have the correct page in front of you
- Drag the 'Text button' to your page at the right position
- Drop the 'Text button'
- Enter the title for your post
- Copy the text from your Blogga post
- Paste the text from your Blogga post into the text field of the InstantWeb page.
- Click on the checkmark to confirm the text

Back to top

Designs and a few commonly used options

Choose design

You can choose three different designs for your InstantWeb pages.
To choose one, follow these steps:

- Click on the 'Design' button on the left side
- Click the desired design, it will automatically change for all the pages

Add social media buttons

To add social media buttons to your page, follow these steps:

- Drag and drop the 'Social' button to the right position in the page
- Fill in the correct handles, when you leave one blank, the icon will not appear
- Click on the checkmark to save your changes

Add gallery to InstantWeb

Follow these steps to add a gallery to your InstantWeb page:

- Drag and drop the 'Gallery' button to your page
- Select the images you want to add to the gallery.
  You can also upload new images via the 'Upload files…' button
- Select the way you wish the images to be shown, in a grid or in a slider
- Click on the checkmark to apply changes

Change background

To change your background, follow these next steps. Remember that this is only possible with the 'single column dark' design.

- Click on 'Background'
- Choose the desired background
- Apply by clicking on the desired background

For more FAQ's, please check out https://directregister.com/support/.

Back to top